Meeting commenced at 7.40 pm

**ATTENDANCE & APOLOGIES**
See Attendance Book.

**TREASURER’S REPORT** – Christine Ashton
See attached Report.

**BAND REPORT** – Sharon Schweisfurth
See attached report.

**CANTEEN REPORT** – Lara Watt

Thanks for Vicki for her excellent running of the canteen. The volunteers are essential for the running of the canteen. Need to let people know that they can do a morning or an afternoon.

Lara Watt bought 4 bain maries for school functions. 2012 was a very successful year.

**GROUND REPORT** – Minette Vogrig
See attached report.

**FUNDRAISING REPORT** – Lynne Slevin
See attached report.

**UNIFORM SHOP** – Kim Urbaniak
See attached report.

Winter uniform change over will be in week 3 of Term 2, 13th May.
PRINCIPAL’S REPORT – Ian Jenkins

See attached report.

Melanie Claydon thanked Maree Sumpton for all she and her staff for all they do for the school and the P & C.

All positions were declared open for the P & C committee.

Nominations for:

President: Melanie Claydon.
Nomination: Lynne Slevin
Seconded: Lexie Boyd

All in favour.

2 Vice Presidents:
Provide supper and write thank you letters as required, as well as running the meetings when president is away.

Nominations: Belinda Greer
   Nominated: Sharon Schweisfurth
   Seconded: Lynne Slevin

Gavin Hunter
Nominated: Belinda Greer
Seconded: Lara Watt

Secretary: Beth Rickwood
Nominated: Christine Ashton
Seconded: Anna Broady

Assistant Secretary: Nancy Morgon

Treasurer: Anna Broady
Nominated: Christine Ashton
Seconded: Debra Murphy

Assistant Treasurers: Megha Baran and Ilsa Kruger

Band President: Sharon Schweisfurth
Nominated: Lynne Slevin
Seconded: Belinda Greer

Band Vice President: Kerryn Binham
Nominated: Lara Watt
Seconded: Christine Ashton
**Canteen Coordinator/Events Catering:** Lara Watt  
Nominated: Anna Brody  
Seconded: Melanie Claydon

**Assistant Canteen Coordinator:** Leanne Franks  
Nominated: Belinda Greer  
Seconded: Lynne Slevin

**Canteen Treasurer:** Lisa Dunne

**Fundraising Coordinator:** Lynne Slevin  
Nominated: Sharon Schweisfurth  
Seconded: Lara Watt

**Ground Committee:** Minette Vogrig; Lexie Boyd

**Assistant:** Dianna Hu.

**Uniform Shop:** Kim Urbaniak

Lexie Boyd to open and close the Uniform shop on a Thursday.

**School Banking:** Gaye Heap, Jay Essan

**Bookclub Coordinator:** Sandra Reeves

**Auditor:** Brown Charman Accounting Firm audited the books for $300. Didn’t have canteen books last time so next audit will be more expensive. All at the meeting agreed to continue to use this external firm to audit the books.

**Canteen Committee:** Gaye Heap, Vanessa Essen, Leanne Franks, Anna Lagdron.

**Fundraising Committee:** Natalie Gits, Leanne Franks, Gaye Heap, Emma Gluskie, Melanie Claydon, Mallika Mehla.

Staff Selection Panel must comprise the Principal, Deputy Principal and a trained member of the P & C.  
P & C members interested in being on the panel and undergoing training:  
Lexie Boyd  
Christine Ashton  
Chriss Roberts (need to ask Chriss is she still wishes to take part)  
Kerryn Binham  
Anna Brody

Christine moved a motion that:  
Signatories for the ANZ Cheque Account are:  
President; Secretary; Band President; Uniform shop coordinator; Treasurer  
Signatories on ANZ online Account are:  
President; Secretary; Treasurer
Signatories on Westpac Canteen Account are:
P & C Treasurer; Canteen Coordinator; Canteen Treasurer; Canteen Manager

Seconded Gaye Heap

AGM Close: 8.55 pm