POLICY FOR PLAYGROUND EMERGENCIES

PROCEDURES FOR EMERGENCY ON PLAYGROUND

1. First teacher at scene stays with student
   - alerts second teacher
   - sends red card to staffroom for further assistance.

2. Second teacher phones office with name and number of student.

3. Office staff brings epi-pen to playground whilst other office staff ring for Ambulance and informs parents.

4. Epi-pen is administered to student.

5. Staff stay with student until Ambulance arrives.

PROCEDURES FOR MINOR EMERGENCY ON PLAYGROUND

1. Student starts to complain about itchy face or other symptoms, teacher escorts student to sick bay near office area.

2. Health Plan in folder is followed by office staff.

3. Parents and/or Ambulance notified.

Revised February 2009